

**TOWN OF ACTON**  
**SIDEWALK COMMITTEE MEETING**  
**Minutes of November 10, 2010**

7:00 p.m.

Acton Memorial Library Conference Room

**Next Committee Meeting:** Wednesday, Dec 8, 2010, 7:00 p.m. Acton Memorial Library Conference Room.

**Present:** Kate Chung, Sytske Campbell, Dana Snyder-Grant, Pam Cochrane, Steve Evans, Dick Calandrella, Leslie Hogan, Bettina Abe.

There was no meeting in October.

**Citizen Concerns:**

None presented in person.

**Procedural Matters:**

- The September 2010 **minutes** were accepted.
- The 2011 meeting schedule was distributed and is included at the end of these notes.

**Recap of meeting** with the Town Engineering Dept, Corey York:

**Taylor Road:** About 60% of the permissions to survey property have been returned; 17 have not. (We have received 4 more back since last sidewalk committee meeting.)

Sidewalk Committee followup and discussion: We will resend letters to the appropriate people. Responsibility for contacting each property owner was assigned to a Sidewalk Committee member using a list of residence addresses and owners, sorted by Parcel ID. Coughlin Street will be included in the engineering survey, but the Sidewalk Committee does not favor a sidewalk being built on Coughlin instead of Taylor and Minot. We received feedback from at least 2 residents that they were concerned about liability, when permitting surveyors on their property.

**Summer Street:** some field work re surveying is planned to start.

**Misc Items**

**Capizzi site plan** (840 Main) between NARA park and the assisted living facility –a \$20k donation to the sidewalk fund was made and accepted in lieu of building a sidewalk.

**Railroad Crossings:** 4 Railroad street crossings in town will receive pedestrian crossing gates as part of the MBTA/Commuter Rail's double tracking project (in

progress). Sidewalks that are now discontinuous at these crossings will be filled in to cross the tracks safely.

Sidewalk Committee discussion: The Sidewalk Committee agrees that the **Martin Street** sidewalk should be completed in conjunction with this work, out of priority order.

**Site plans** (Train Station) – no sidewalking impact, not a site plan.

**Pope Road:** We acted on a citizen letter of request for completion of the sidewalk on Pope Road, where it is now just a dirt path, northwest from Stoneymeade Way. Leslie evaluated it, and scored it at 75 points. This does not raise it to as high a priority as other current prioritized projects. Pope Road will be added to our list of roads for further consideration.

**Acton 2020:** A flyer “Sidewalks in Acton: Past, Present, and Future” was distributed, and was made available at the recent Acton 2020 visioning meeting.

Meeting adjourned at 7:52 p.m.

Respectfully submitted,  
Steve Evans

***Open Meeting law requires that the following must be included in the minutes:***

- ✓ Date, place, time and matters discussed.
- ✓ Summaries of discussions
- ✓ List of documents used
- ✓ Decisions made
- ✓ Actions taken
- ✓ Record of all votes (yeas, nays and abstentions).
- ✓ A list of all documents and other exhibits, such as photographs, recordings, maps and presentations used by the body at the open or executive session.

**Future Meetings Planned:** (All at 7pm at the Acton Memorial Library Conference Room unless noted) (all on the second Wednesday of the month)

December 8, 2010	July 13, 2011
January 12, 2011 (location exception: Town Hall, Room 121)	August 10
February 9	September 14
March 9	October 12
April 13	November 9
May 11	December 14
June 8	